The College will make reasonable efforts to accommodate students who must be absent from classes or miss scheduled exams in order to observe a religious holiday or participate in some other form of religious observance. Students shall be provided, whenever possible, with reasonable opportunity to make up academic assignments missed due to such absences, unless doing so would create or impose an undue burden on other students or the College. It shall be the student’s responsibility to provide written notice to the instructor for each course for which an accommodation is being requested, and to make arrangements with each such instructor to complete make-up work or re-schedule examinations.

The Administration shall develop procedures to implement the requirements of this Policy.