

Student Name: _____

Colleague #: _____

Date: _____

HUMAN RESOURCES MANAGEMENT

(Fall 2005-2011)

(397.1) ALLEGHENY, NORTH, SOUTH
Certificate

First Semester

		Credits	Term Taken	CCAC Grade	TRF/CBE* CLEP/AP*
ACC-104	Financial Accounting	4	_____	_____	_____
BUS-101	Introduction to Business	3	_____	_____	_____
BUS-103	Principles of Management	3	_____	_____	_____
ECO-102	Principles of Macroeconomics	3	_____	_____	_____
MAT-108	Intermediate Algebra	4	_____	_____	_____

Second Semester

ACC-203	Managerial Accounting	4	_____	_____	_____
BUS-201	Human Resource Management	3	_____	_____	_____
ECO-103	Principles of Microeconomics	3	_____	_____	_____
	Business Elective	3	_____	_____	_____
	General Elective	3-4	_____	_____	_____

Minimum Credits to Graduate: 33-34

Comments: _____

* TRF=Transfer Credit CBE=Credit by Exam CLEP=College Level Examination Program AP=Advanced Placement Examination

This advising/graduation checklist lists the program requirements for students entering CCAC in the academic year indicated. A continuing student may graduate with the requirements in effect the year the student entered CCAC. All students must earn 30 college level credits in CCAC classes (this includes distance education courses) and have a minimum institutional GPA of 2.0. Mathematics electives must be at the 100 level. The remaining program credits may include transfer credit, credit by examination, CLEP or AP examinations. Institutional credits and GPA are used to determine eligibility for graduation.