

COLLEGE COUNCIL MEETING MINUTES

SEPTEMBER 24, 2015

OFFICE OF COLLEGE SERVICES BOARD ROOM

ATTENDANCE

PRESENT

Maryann Anderson
Stuart Blacklaw
Joyce Breckenridge
John Dziak
Carolanne Eicher
Carl Francolino
Rita Gallegos
Elizabeth Johnston
Cristen Kassai
Gretchen Mullin-Sawicki
Charlene Newkirk
Audrey Rosenthal
Carrie Slagle
Julie Smith
Barbara Thompson
Stephen Wells

ABSENT

Theresa Bryant

GUESTS

Margaret Anderson
Quintin Bullock
Michael Self
Tara Zirkel

Maryann Anderson, College Council Chair, called the meeting to order at 2:34 PM. Mrs. Anderson welcomed Julie Smith who will represent Counselors on College Council.

**AGENDA ITEM I: APPROVAL OF THE MINUTES OF THE
AUGUST 27, 2015 MEETING OF COLLEGE COUNCIL**

Audrey Rosenthal moved to approve the minutes of the August 27, 2015 meeting of College Council. Rita Gallegos seconded the motion and the minutes were approved as amended.

AGENDA ITEM II: SUBCOMMITTEE REPORTS

A. ACADEMIC STANDARDS AND STUDEENT AFFAIRS

Audrey Rosenthal reported that the Subcommittee did not meet. There are proposals forthcoming on graduation apps and placement tests.

B. ACADEMIC PLANNING

Program Reviews

Steve Wells distributed Appendix A which is the updated list of Program Reviews and when Program Reviews are due thru 2019-2020. This list has been updated by the Academic Deans and is being distributed by the Provost through the governance process. A link to this list will be put on the Academic Planning website.

Instructions and Timeline for the 2016-2017 Hiring Process

Dr. Wells also distributed the 2015-2016 Hiring Recommendations and College Actions which is appended to these minutes. The list tracks the hiring recommendations that came from Academic Planning to College Council and ultimately to the College President. The list details which recommended positions were filled and by whom.

Dr. Wells addressed the timeline for hiring recommendations for this academic year. The forms will be distributed to the Academic Deans by October 7th. These are the same forms that have used in the past with the exception of the correction of dates. The data used by Academic Departments for the justification of positions will be available from Institutional Research by the end of September. The Deans and Department Heads will meet and develop a list of recommendations which are forwarded to the Campus President who may or may not agree with the recommendations. A single campus list will then be forwarded to Academic Planning that will meet in Executive Session to determine a single ranked College list of recommendations. Academic Planning will hold a hearing for input, and then forward the list to College Council. College Council should receive the finalized list of recommendations in late January.

Dr. Bullock has not announced the number of hires that will be funded. This may depend upon the State budget.

C. ASSESSMENT AND RESEARCH

Carl Francolino reported that the Subcommittee met with a sales representative of Biometric Signature ID which markets a lock down browser to reduce identity fraud in distance education courses. The federal government is expressing concern that students who are taking distance education courses might not be the people who are enrolled. There are Financial Aid implications.

Section 496 of the Higher Education Opportunity Act states, “(ii) *the agency or association requires an institution that offers distance education or correspondence education to have processes through which the institution establishes that the student who registers in a distance education or correspondence education course or program is the same student who participates in and completes the program and receives the academic credit;*”

The Biometric Signature ID system would cost the College \$50,000 to \$90,000 per year. The Subcommittee felt that this company might not be what we are looking for and will investigate other options.

Mr. Francolino also said that there will be an extensive upgrade of Blackboard during the Spring semester. We are several upgrades behind the most current.

D. CURRICULUM

Rita Gallegos reported that the Subcommittee met last week and reviewed steps that must be taken when a proposal is submitted. A proposal on course outlines is forthcoming.

AGENDA ITEM III: UNFINISHED BUSINESS

There was no unfinished business.

AGENDA ITEM IV: NEW BUSINESS

College Council Group Photograph

The annual photograph of College Council was taken which will be posted on the College Council website.

Dr. Bullock addressed Council members regarding the impasse in approving the State budget. He remarked that a stop-gap budget was being presented to the Governor and we should know in about ten days if the Governor would accept it. Dr. Bullock remarked that perhaps the budget would not be completely vetoed; only those sections in which there is disagreement.

There being no further business, the meeting ended at 3:35 PM.

Respectfully submitted,
Barbara Thompson
College Council Secretary

2015-16 Hiring Recommendations and College Action

College Council Approved Recommendations				College Action	
				Approved	Disposition
1	CHM	Chemistry Faculty	Boyce	1 Full-Time	Filled— RJ Mycka
2	NUR	Nursing Faculty	South	1 Full-Time	Filled—Kim Rodgers
3	WLD	Welding	North	1 Full-Time	Filled—Chris Stroud
4	CHM	Chemistry Faculty	Allegheny	1 Full-Time	Filled—Bozena Bednarz
5	PHY	Physics Faculty	Allegheny	1 Full-Time	Filled for Spring Start— Ram Yadav
6	ESL	ESL Faculty	South	1 Full-Time	Filled—Rachel Griffo

7	NUR	Nursing Faculty	Allegheny	1 Full-Time	Transferred from South—Michael Copella, Filled at South—He Hong
8	COUNSELING	Counselor	Boyce	1 Full-Time	Transferred from North—Devin Paterson. Filled at North—Julie Smith
9	CIT/MMC	Computer/Multimedia Faculty	North	1 Full-Time	Offer Rejected—Search Continues
10	EGR	Civil Engineering, CAD, and Robotics Faculty	South	1 Full-Time Temp	Filled—Mary Beth Meyer
11	LLC/TSC	Cataloging Librarian	System		
12	NUR	Nursing Faculty	Boyce	1 Full-Time	Filled—Courtney Proie
13	ALH	Allied Health Ed. Tech.	Boyce		
14	EGR	Aviation	South	1 Full-Time Temp	Considering Program Viability
15	HIS/POL	History/Political Science Faculty	North		
16	MUS	Music Faculty	Boyce		
17		Natural Science Ed. Tech	Allegheny		
18	ECD/EDU	Early Ed./Ed. Faculty	South		
19	PHL	Philosophy Faculty	Allegheny		
20	MAT	Math Faculty	Boyce		
21	COUNSELING	Counselor	Allegheny		
22	ART	Art Ed. Tech.	Boyce		
23	NUR	Nursing Faculty	North	1 Full-Time Temp	Filled—Madea Neumont
24	MAT	Math Faculty	Allegheny		
25	DVS	Developmental Studies	South		
26	ENG	English Faculty	Allegheny		
27	NUR	Nursing Faculty	South	Temp Full-Time Faculty/semester	Filled—Brenna Exton
28	BUS/ECO	Business/Economics Faculty	Boyce		
29	ART	Art Ed. Tech.	Allegheny		

30	ESL	ESL Faculty	Allegheny		
31	NUR	Nursing Faculty	Allegheny		
32	ENG	English Faculty	Boyce		
33	ART	Graphic Arts Faculty	Allegheny		
34	ALH/RAD	Radiologic Technology Faculty	Boyce		
35	NUR	Nursing Faculty	CAL U	Temp Full-Time Faculty/semester	Filled—Danielle Guerrieri
36	BIO	Biology Faculty	Allegheny		
37	NUR	Nursing Faculty	Boyce		
38	MAT	Math Faculty	Allegheny		
39	NUR	Nursing Faculty	South	Temp Full-Time Faculty/semester	
40	NUR	Nursing Faculty	Boyce		
		Mechatronics	North	1 Full-Time Temp	Filled—Trish Thompson