

COLLEGE COUNCIL MEETING MINUTES

JANUARY 28, 2016

OFFICE OF COLLEGE SERVICES BOARD ROOM

ATTENDANCE

PRESENT

Maryann Anderson
Stuart Blacklaw
Joyce Breckenridge
Theresa Bryant
John Dziak
Carolanne Eicher
Carl Francolino
Rita Gallegos
Elizabeth Johnston
Cristen Kassai
Gretchen Mullin-Sawicki
Charlene Newkirk
Audrey Rosenthal
Carrie Slagle
Julie Smith
Barbara Thompson
Stephen Wells

ABSENT

GUESTS

Richard Allison
Lilly Briola
Larry Dupak
Bob Koch
Kathy Mayle
Jeff Thomas
Patricia Thompson

Maryann Anderson, College Council Chair, called the meeting to order at 2:30 PM and welcomed the many guests who were present.

**AGENDA ITEM I: APPROVAL OF THE MINUTES OF THE
DECEMBER 10, 2015 MEETING OF COLLEGE COUNCIL**

Rita Gallegos moved to approve the minutes of the December 10, 2015 meeting of College Council. Elizabeth Johnston seconded the motion and the minutes were approved as amended.

AGENDA ITEM II: SUBCOMMITTEE REPORTS

A. ACADEMIC PLANNING

Proposal: Recommendations for the Full Time AFT Hiring Rankings, 2016-2017
Steve Wells distributed the Full-Time AFT hiring recommendations for 2016-2017. Dr. Wells reported that the Subcommittee met last week for the hearing. He detailed the process that the Subcommittee members use to arrive at the recommendations. The

recommendations are derived from the campus lists of faculty needs which are identified by the department heads. Each campus arrives at a ranked list of recommendations which are reviewed by the Campus Presidents and are then sent to Academic Planning. At one time Academic Planning used a round robin approach to the rankings, selecting the number one recommendation from each campus, then the number two recommendation, etc. Academic Planning now considers each recommendation independently. In executive session, the Subcommittee members consider the campus rankings, the need across the College, the number of students and faculty impacted, the number of full-time faculty in the department, the number of part-time faculty needed to staff courses, any announced retirements, the difficulty finding adjuncts, accreditation and safety issues, issues of continuity and the inability to continue a program without a full-time faculty member and contractual issues. Dr. Wells reminded everyone that the list is recommendations to the President who may make changes.

A few people asked to address Council. Kathy Mabel spoke to the issue of the first Nursing position being ranked #22. She commented that there are more than 1,000 Nursing students. The departments are working to maintain accreditation so the College won't again be cited. She asked that #22 be moved up which was accomplished when Lilly Briola agreed to switch the #17 position of the Allied Health Educational Technician with the Nursing position at Boyce.

Larry Doperak spoke in favor of the Counseling position. He commented that the number of counselors has decreased 40% since the 1980's. It is important to support our students who are coming to us with an increasing number of mental health problems.

Lilly Briola reminded everyone how much the liberal arts programs are suffering. We are not a technical school; we are a community college. The liberal arts faculty positions are important.

Bob Koch retorted that technical courses lead directly to jobs so they are also important.

Charlene Newkirk moved to accept the recommendations. Theresa Bryant seconded the motion and the motion passed unanimously. Maryann Anderson thanked the Subcommittee for their hard work.

The AFT and the college are looking at the division of departments to determine if they are still logically arranged.

Steve Wells mentioned a dilemma regarding program reviews. He cited the Math Program Review which was two years late. Each program should contain five years of assessment. Should the program then submit seven years of assessments or just five? Also, what if a program review is submitted with no assessment? Should it be accepted? The Subcommittee is considering these issues. Gretchen Mullin-Sawicki said that most of the Program Reviews that lack assessments are from programs taught by part-time faculty. Dr. Blacklaw commented that he would approve stipends for part-time faculty

who are completing program reviews. It was mentioned that when an adjunct receives a stipend he must stay under the equivalent of 11 credits.

B. ACADEMIC STANDARDS AND STUDENT AFFAIRS

Audrey Rosenthal said that she anticipates several proposals to be submitted.

C. ASSESSMENT AND RESEARCH

Carl Francolino reported that the Subcommittee met on February 4th. The focus of the meeting was assessment. Mr. Francolino suggested that Mary Kate Quinlan be invited to address Council. He also said that the online learning annual review was forthcoming.

D. CURRICULUM

Rita Gallegos reported that the Subcommittee did not meet in January, but will meet the following week. Dr. Self suggested that the Subcommittee consider online proposals which are used successfully at other schools. The Subcommittee will entertain a demonstration.

AGENDA ITEM III: UNFINISHED BUSINESS

There was no unfinished business.

AGENDA ITEM IV: NEW BUSINESS

President's Council

Maryann Anderson reported that she attended the President's Council meeting on December 22nd. The topics discussed included the budget and enrollment.

Carl Francolino commented on recommendations generated at Discipline Meetings. There is concern that these recommendations are not necessarily representative of all faculty in the discipline. He also mentioned that Mary Kate Quinlan needs documentation on how recommendations are being followed up.

There being no further business, the meeting ended at 3:47 PM.

Respectfully submitted,
Barbara Thompson
College Council Secretary

Recommended Ranking of Hiring Requests for AFT Hiring, 2016-17 Academic Year

1	Cataloging Librarian	System
2	Anesthesia Tech	Boyce
3	Chemistry/Physics Ed. Tech.	South

4	Mechatronics	North
5	Medical Assistant	South
6	Counseling	Allegheny
7	Business Technology	Allegheny
8	HVAC	North
9	DVS	South
10	Economics/Business	Boyce
11	Art	Allegheny
12	Sociology	Boyce
13	ECD/EDU	South
14	Music	Boyce
15	ESL	Allegheny
16	History	North
17	Nursing	Boyce
18	English	Allegheny
19	Math	Allegheny
20	Philosophy	Allegheny
21	Music	South
22	Allied Health Ed. Tech	Boyce
23	Nursing	South
24	Nursing	North
25	Psychology	Boyce
26	CIT	North
27	Physics Ed. Tech.	Allegheny
28	Art Ed. Tech.	Allegheny
29	Art Ed. Tech.	Boyce
30	Theater/Film Ed. Tech.	South
31	Math	Boyce
32	Counseling	Allegheny
33	English	Allegheny
34	Biology/Biotechnology	Allegheny
35	Math	Allegheny